



Completing this form

Before you fill in this application form read guidance CA72A Notes. This application form applies to the 2019 to 2020 tax year only. You must apply for deferment of payment of Class 1 National Insurance contributions (NICs) each tax year using a new application form. Use capital letters and write clearly in black ink.

Personal details

Title - enter Mr, Mrs, Miss, Ms or other title

Surname

First name(s)

Address

Postcode

Date of birth DD MM YYYY

Phone numbers including area code

Home

Office

Mobile

National Insurance number

Employment details

Give details of your main employments below. For example, each job or office in which you expect to pay NICs regularly throughout the year on earnings at or above the Upper Earnings Limit (£962 each week, £4,167 each month). Or if you pay NICs in 3 jobs or offices and you expect the combined weekly or monthly earnings from 2 jobs or offices to be equal to or above £1,128 each week or £4,886 each month.

Give details of your other jobs or offices for which you need a deferment certificate at 'Additional employment(s)' on Page 2.

If you stopped working for any employer during the 2019 to 2020 tax year, whether in your main employments or additional jobs or offices, give the amount of NICs paid where we ask for estimated annual earnings and the date you left that employment.

Main employment(s)

Full name of employer

Full address of payroll section for the employer

Postcode

PAYE reference number for the employer, if known

 /

Type of contribution payable (Category A or M)

Estimated annual earnings from 6 April 2019 to 5 April 2020

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Date of leaving if applicable DD MM YYYY

Other information which will help your employer trace your records, for example staff or payroll number, or 'director'

Main employment(s) continued

Fill in if more than one main employer

Full name of employer

Full address of payroll section for the employer

Postcode

PAYE reference number for the employer, if known

 /

Type of contribution payable (Category A or M)

Estimated annual earnings from 6 April 2019 to 5 April 2020

£ .

Date of leaving, if applicable DD MM YYYY

Other information which will help your employer trace your records, for example staff or payroll number, or 'director'

Additional employment(s)

Give details of the additional jobs or offices for which you need a deferment certificate below.

Full name of employer

Full address of payroll section for the employer

Postcode

PAYE reference number for the employer, if known

 /

Type of contribution payable (Category A or M)

Estimated annual earnings from 6 April 2019 to 5 April 2020

£ .

Date of leaving, if applicable DD MM YYYY

Other information which will help your employer trace your records, for example staff or payroll number, or 'director'

Fill in if more than one deferred employer

Full name of employer

Full address of payroll section for the employer

Postcode

PAYE reference number for the employer, if known

 /

Type of contribution payable (Category A or M)

Estimated annual earnings from 6 April 2019 to 5 April 2020

£ .

Date of leaving, if applicable DD MM YYYY

Other information which will help your employer trace your records, for example staff or payroll number, or 'director'

If you have more than 2 main employments and/or more than 2 additional jobs or offices, write the details on a separate piece of paper and attach it to this form.

Turn over >>>

Declaration

I declare that:

- I would like HM Revenue and Customs (HMRC) to deal with a third party - tick if appropriate
 - you need to give written consent by completing and attaching form 64-8
 - you can find out how to get form 64-8 in the accompanying notes under 'Third party applications'
- I apply for deferment of payment of Class 1 National Insurance contributions (NICs) in the appropriate jobs or offices, as determined by HMRC, National Insurance Contributions and Employer Office
- I understand that in those employments where deferment has been granted, I will pay Class 1 NICs at the additional Class 1 primary percentage rate on all earnings above the Primary Threshold - the NICs rates are published online
 - go to www.gov.uk/government/publications/rates-and-allowances-national-insurance-contributions
- I will tell HMRC if any of the jobs or offices in which I pay Class 1 NICs should end
- I will give the information which may be needed to calculate the amount of any outstanding NICs
- I will pay arrears within 28 days of the demand
- I accept that consideration will not be given to further deferment applications if a liability remains unpaid

Signature

Date DD MM YYYY

What to do now

Make sure that you've signed and dated the Declaration above and send the completed form to:

National Insurance Contributions and Employers Office
HM Revenue and Customs
BX9 1AN
United Kingdom

Your rights and obligations

'Your Charter' explains what you can expect from us and what we expect from you.
For more information, go to www.gov.uk/hmrc/your-charter